

Application for Scanning and Image Processing Services

University of Texas High-Resolution X-ray Computed Tomography (CT) Facility

Please read this document carefully. It is an agreement with respect to ownership and dissemination of the data and images that are produced at this facility as well as terms of payment for services. A copy of this agreement with an original signature must be received by the CT lab before any scanning or image processing services can be provided.

In the explanations below, “CT lab” refers to the University of Texas High Resolution CT Facility and/or its personnel (Dr. William Carlson, Dr. Tim Rowe, Dr. Richard Ketcham, Dr. Matthew Colbert, and Dr. Jessie Maisano). “CT lab facility manager” refers to Dr. Jessie Maisano (maisano@mail.utexas.edu).

Please check all that apply.

Test scans:

Test scans are provided to the applicant free of charge for proof-of-principle and grant-application purposes. It is agreed that test scans will not be used in any scientific research, or published, displayed or disseminated in any way without specific, written permission from the CT lab facility manager. Test scans are also the property of the CT lab, and may be used by the CT lab for any purpose. Most such uses would be for promotional purposes, display on the worldwide web, or publication in general-interest articles. Any dissemination of images by the CT lab will be accompanied by acknowledgment of the applicant. It is the responsibility of the applicant to provide adequate documentation of the object(s) being scanned, such as formal name, sampling locality and age if a geological specimen, co-investigators on the research project, reference to grants and/or funding agencies, and any other information that the applicant would like to see accompany the CT images of the object(s) if they are disseminated. If the applicant does not wish for the data to be disseminated in any way, he/she must explicitly request and be granted a written exemption from the CT lab facility manager.

Scanning and image processing charged at the academic rate:

Scanning and image-processing charges are lower for projects for investigators employed or enrolled at not-for-profit academic and United States governmental institutions and organizations. All data produced by scanning and image processing charged at these rates are the joint property of the applicant and the CT lab. All dissemination of data and images from the CT lab, including later findings based on the scanning results, must be accompanied by acknowledgment of the CT lab. With appropriate acknowledgment of the applicant, the CT lab may use the data for any purpose, unless a written exemption is requested and granted, as described in the above paragraph. It is the responsibility of the applicant to provide adequate documentation of the object(s) being scanned, as described in the above paragraph.

Scanning and image processing charged at the non-academic rate:

Results of scanning and image-processing services charged at the full non-academic rate are the property of the applicant. However, all dissemination by the applicant of data and images from the CT lab, including later findings based on the scanning results, must be accompanied by acknowledgment of the CT lab. Unless a request is granted to do otherwise, the CT lab may archive the data and images, but the CT lab will not disseminate the data or images in any way without written permission from the applicant.

Scanning specimens on institutional loan:

If the object(s) to be scanned is (are) accessioned in an institution (museum, university, etc.), it is the responsibility of the applicant to obtain explicit permission from an appropriate representative of that institution to have the object(s) scanned, and to provide documentation of such permission to the CT lab.

Example acknowledgment of CT images or data:

“These data and images were produced at the High-Resolution X-ray Computed Tomography Facility of the University of Texas at Austin.”

Payment for services:

Applicants are expected to pay in a timely fashion for all services performed by the CT lab, except those that are designated in advance to be “test scans” as described above. The CT lab makes no explicit warranty about the usefulness of data or imagery for any specific purpose.

Specimens subject to this agreement:

Please specify by museum number, specimen number and/or brief description, the samples covered by this agreement (attach additional sheets as necessary).

I understand and agree to the above terms. Printed name: _____

Signature: _____ Date: _____